

## JUSTICES SIGNING CENTRE ANNUAL REPORT 2012

### SIGNING ROOM STATISTICS

Attached is a copy of the signing room statistics for the year to the 31<sup>st</sup> October 2012. The total number of documents dealt with represents approximately 11% increase on the previous year. There has been a 31% increase of affidavits dealt with. Some of the increase is a result of:

1. Department of Housing 3 strikes rule resulting in more actions against tenants.
2. New legislation for Settlement Agents requiring property sellers to confirm identity as a result of recent fraud cases.

### Other Interesting Statistics

Annual public attendances	approximately 6000
Average daily public attendance	24
Maximum daily public attendance	39
Minimum daily public attendance	15

### SIGNAGE

This year we have introduced a directional sign for the front of the Justice's Signing Centre making it easier for the public to find.

### OFFICE & ROSTER EXPANSION

As a result of ever increasing demand for Justices to witness documents the committee has agreed to open a second office next Monday to help with the lunch time rush. The second office has now been equipped and a second roster put in place.

The second lunchtime roster has been filled by some Justices that have full time employment and can spare only minimum time and some Justices on the 3 hour roster have volunteered for extra duties.

The lunch time roster is to take the pressure off the other rostered Justice and if after 12.30pm there is no queue the lunch time Justice may stand down. I hope I might get more volunteers from Justices previously not able to commit to the centre because of work commitments.

### ROSTERED JUSTICES

I currently have 31 rostered Justices and 4 standby Justices to fill normally 44 roster days for the two rosters. Additional Justices for the signing centre would be greatly appreciated to meet the growing demand on our service.

In closing I sincerely thank all those Justices on my roster lists, many of whom have volunteered for a number of roster days per month. Without you we would not be able to deliver the community service that we currently offer.

KEVIN J COOTE JP  
COMMITTEE PERSON

**ROYAL ASSOCIATION OF JUSTICES/SOUTH WEST BRANCH/SIGNING CENTRE STATISTICS**  
**from Nov 2011 to Oct 2012**

Year	Month	Days Attended	Days Missed	Affidavits General	Attach	Cert. Photo Copies	Statutory Decs	Attach	Summons Complaints	Warrants Holding Orders	Other	Total No of Docs
2011	Nov	21	0	242	53	1774	119	0	0	1	139	2275
2011	Dec	19	0	239	52	1214	123	0	0	6	43	1625
2012	Jan	20	0	281	19	1444	155	0	0	5	59	1944
"	Feb	21	0	359	70	1276	118	0	0	8	69	1830
"	Mar	21	0	265	119	1253	164	0	0	2	66	1750
"	Apr	18	3	238	34	1304	111	0	0	5	56	1714
"	May	23	0	286	18	1122	182	0	0	1	69	1660
"	Jun	20	0	266	199	1109	132	0	0	2	58	1567
"	July	22	0	298	109	1326	128	0	0	1	88	1841
"	Aug	22	0	249	85	1865	211	0	0	3	90	2418
"	Sep	20	0	221	53	1788	144	0	0	3	45	2201
"	Oct	22	0	300	59	1247	143	0	0	4	63	1757
<b>TOTALS</b>		<b>249</b>	<b>3</b>	<b>3244</b>	<b>870</b>	<b>16722</b>	<b>1730</b>	<b>0</b>	<b>0</b>	<b>41</b>	<b>845</b>	<b>22582</b>

**March Public Attendance Stats**

**October Public Attendance Stats**

Total Public Attendances	510	519
Average Attendances per day	24	24
Maximum Attendances per day	35	36 39 Sept
Minimum Attendances per day	15	15

Say 12 months by 510 = 6120 public attendances